



Questionnaire for Material Transfer Agreements (INCOMING material)

Instructions:

Fill in the form by giving short and concise answers to the questions. After finishing the questionnaire send it to the lawyers at research services with the possible draft MTA you have received from the discloser of the material (contact information: tutkimuksenjuristiit@helsinki.fi).

Helsinki Innovation Services Ltd (HIS Ltd) also advises in matters related to transfers of material.

The material transfer agreement is co-signed by the director of the department or other financially accountable unit and the principal investigator (Attention! The principal investigator cannot alone sign the agreement).

No material is to be transferred before a material transfer agreement has been duly signed by all parties. Please return the signed copy of the agreement to the person responsible for contract administration at the department.

Who provides the material?

What kind of material is transferred to the University of Helsinki? Is the material protected by patent, or other intellectual property rights?

What is the intended use of the material?



Who uses the material at the University of Helsinki (a research group, certain department, several departments, certain faculty)?

With what funding is the research, in which the material is used, conducted?

- EU
- Tekes/Business Finland
- Academy of Finland
- Fund, which? _____
- EVO-financing
- Corporate- or other private funding, what kind? _____
- University's basic funding
- Other, what? _____

Please, attach any grant decision and/or grant agreement and list attachments below.

Describe the undertaking/project in which the material is used.

What kind of result do you expect to be generated? E.g. measurement results, pictures, cell assays, animal models, compounds, software, algorithms.

Is it possible that the research will generate inventions? Is generating inventions in the research excluded?

Is there a need to further transfer the material to researchers outside the university? Or to other researchers at the university?

How do you intend to use/exploit the results generated in the research in which the material is used?

Is the material transferred free of charge? Has the cost of delivery been agreed upon?

Submit this form to the research lawyers (tutkimuksenjuristit@helsinki.fi).